



Hygia Institute of Pharmaceutical Education & Research
Ghazipur Balram, Ghaila Road, Lucknow-226020 (U.P.)

Reference No: - HIPER/GDR/001

Dated: 21 September 2025

Constitution of Gender Sensitization Cell

Following faculties have been given charges:

S.NO	Name	Designation	Contact	Email
1.	Dr. Samar Mujeeb	Chairman	8958351653	Mujeeb@hygia.in
2.	Mr. Santosh Kumar	Member	9795160004	kumars@hygia.in
3.	Mr. Ashutosh yadav	Member	8853529174	yadava@hygia.in
4.	Ms. Prakriti Pathak	Member	8318918787	pathakp@hygia.in
5.	Ms. Neha Singh	Member	8299130549	singhn@hygia.in


Committee Head
(Name & Signature)


Director



Reference No: - HIPER/GDR/001

Dated: 21 September 2025

Minutes of Meeting

NAME OF COMMITTEE	<u>Gender Sensitization</u>
TYPE OF MEETING	EXECUTIVE COMMITTEE/GENERAL BODY
RECORDER	Director
TIME	11:00 AM
VENUE	Director Office
MEETING AGENDA	Formation of committee
NAME OF FACULTY	As per the attached attendance sheet (Annexure-I)
ATTENDEES & APOLOGIES	As per the attached attendance sheet (Annexure-II)

MINUTES & DECISIONS

A meeting of all the staff members of the HIPER was scheduled on 21st September 2025 and was presided over by Dr. Udai Vir Singh Sara , Director, Hygia Institute of Pharmaceutical Education and Research , Lucknow.

Following Staff members attended the meeting:

1. Dr. Avani Gupta
2. Dr. Samar Mujeeb
3. Mr. Santosh Kumar
4. Mr. Ashutosh yadav
5. Ms. Neha Singh
6. Ms. Prakriti Pathak

At the outset, the undersigned welcomed all the staff members to the meeting of the current academic year.

Duties and Responsibilities:

- To examine all grievance letters received from the women staff / students regarding the sexual harassment on opening the college.
- To examine and investigate on each complaint received from the women staff / students by collecting the required information / data from connected people.
- To give feedback to the women staff / students concerned / to find solution for their grievances.
- The committee will record such grievances received from the women staff / students, in a separate register maintained exclusively for this purpose. The reply given by the committee to the women staff / students for grievance should also be recorded in the register.
- The Committee should find suitable solutions to settle the problems faced by the women staff / students in regard to matters relating to sexual harassment within 10 days' after thorough investigation.

Then following points were discussed:

- Cell shall organize programmes for the gender sensitization on the campus community through workshops, seminars, posters, film shows, debates, skits etc., upon opening the college.
- Cell shall conduct at least one major activity per semester involving large sections of the college.
- Director asked all the cell members to advise the young female students regarding taking measures for their own

security.

- The students shall be provided numbers of cell members.
- The meeting concluded with best wishes from Director, who also assured all the support.

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1.	Dr. Samar Mujeeb	Chairman	8958351653	Mujeeb@hygia.in
2.	Dr. Avani Gupta	Member	93691856911	guptaa@hygia.in
3.	Mr. Santosh Kumar	Member	9795160004	kumars@hygia.in
4.	Mr. Ashutosh yadav	Member	8853529174	yadava@hygia.in
5.	Ms. Prakriti Pathak	Member	8318918787	pathakp@hygia.in
6.	Ms. Neha Singh	Member	8299130549	singhn@hygia.in


Committee Head
(Name & Signature)


Director