

HYGIA INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH

21/07/20

GENDER SENSITIZATION MINUTES OF MEETING

A meeting of all staff members of the HIPER was held on google meet via below link:

<https://meet.google.com/fnb-bnrf-adv>, and was presided over by Dr. UVS Sara, Director, Hygia Institute of Pharmaceutical Education and Research Lucknow.

Following staff members were present:-

Mrs. Avani Gupta
Mr. Anant Srivastava
Mr. Kislay Mishra
Ms. AshfaZubair
Dr. Abhishek Gupta
Mr. AnubhavAnand
Mrs. Shiv Bhadra
Ms. Shweta Singh
Mr. AvadheshNiranjan
Mrs. Varsha Singh
Mr. Nisar Jafri
Mr.Nirankar
Mrs.Saumya

At the outset, the undersigned welcomed all the staff members to the meeting of the current academic year.

Duties and Responsibilities:

- To examine all grievance letters received from the women staff / students regarding the sexual harassment on opening the college.
- To examine and investigate on each complaint received from the women staff / students by collecting the required information / data from connected people.
- To give feedback to the women staff / students concerned / to find solution for their grievances.
- The committee will record such grievances received from the women staff / students, in a separate register maintained exclusively for this purpose. The reply given by the committee to the women staff / students for grievance should also be recorded in the register.



- The Committee should find suitable solutions to settle the problems faced by the women staff / students in regard to matters relating to sexual harassment within 10 days' after thorough investigation.

Then following points were discussed:

- Cell shall organize programmes for the gender sensitization on the campus community through workshops, seminars, posters, film shows, debates, skits etc., upon opening the college.
- Cell shall conduct at least one major activity per semester involving large sections of the college.
- Director asked all the cell members to advise the young female students regarding taking measures for their own security.
- The students shall be provided numbers of cell members.
- The meeting concluded with best wishes from Director, who also assured all the support.

Formation of Gender Sensitization Cell:

Following faculties have been given charges:

1.	Mrs. Avani	V.Chairman	9369285611	avanigupta@hygia.in
2.	Mrs. Saumya	V.Chairman	9506575662	saumyasingh@hygia.in
3.	Mrs. Varsha	Member	9450488459	varshasingh@hygia.in
4.	Mrs. Shweta	Member	7905332053	shwetasingh@hygia.in



Director

Director
Hygia Institute Of Pharmaceutical Education & Research
Lucknow